**Minutes**

 ALASKA SCHOOL NUTRITION ASSOCIATION

1120 Huffman Rd. Ste. 24

PMB 791

Anchorage, AK 99515

Sept 20, 2022 @ 2:00 P.M.

Meeting held via Zoom

1. CALL TO ORDER

Trevor called meeting to order at 2:07pm

1. ESTABLISH QUORUM/ROLL CALL

Present- Gavin Northey, Susan Pougher, Rachel Spencer, Trevor Bridgewater, Tiffany , Sandie Ponte, Sue Lampert, Jo Dawson, Beth Sietz, Adrianne Schwartz. Quorum established

1. APPROVAL OF MINUTES - Gavin Motioned, Rachel seconded

1. ADOPTION OF AGENDA -Beth Motioned, Gavin Second
2. PRESIDENT’S REPORT
3. NSLW is Oct 10 – 14th “Peace, Love & School Lunch” Artwork available. $50 SNA shop gift card contest
4. Delegate Assembly information to be submitted (2 delegates for AK) attend Delegate Assembly Meeting July 8, 2023 in Denver Co. Deadline Sept. 30th, 2022

Sandie and Trevor went last year, Gavin and Trevor planning on going this year.

1. SNF 2023 Josephine Martin National Policy Fellowship Nomination. Attends LAC 2023 and be recognized. Eligibility: Be an active SNA employee or manager section member, who has been an SNA member for at least three years, as of LAC 2023 (since no later than April 1, 2020); has never previously attended LAC; and has an interest in child nutrition policy. Deadline Oct. 31, 2022

Susan stated she would like to go with Rachel.

1. Ongoing nominations for 2022- 2023: SNA Director of the Year, SNA Manager of the Year, SNA Employee of the Year. Deadline for all is March 1, 2023
2. State Plan of Action draft in the works.

1. TREASURER’S REPORT
2. Annual bank account update

 Update the executive officers / key contacts on AKSNA's Wells Fargo account

 Trevor Bridgewater, President

 Gavin Northey, President-elect

 Sandra Ponte, Secretary

 Remove: Josephine Dawson, Theresa Wilson, any others

 (for purpose of submitting this to the bank, the names must be full legal names)

Gavin motioned to update Wells Fargo acct., Jo seconded. All in favor, 0 opposed.

1. Update Quickbooks Users

 Add Trevor Bridgewater and Sandie Ponte

 Remove Jo Dawson and Theresa Wilson

 Gavin Northey remains on Quickbooks account

 Gavin motioned to update Quickbooks. Jo Seconded. All in favor, 0 opposed.

 Working on a consent agenda.

1. COMMITTEE REPORTS
	1. Public Policy and Legislation

Rachel; Gavin reached out to propose having a table for PPL at conference. Asked to put together a position paper, boil it down to 2 or 3 bullet points. Gavin asked if there were any plans to reach out to representatives before LAC. Gavin, look into EAS (Essential Air Service)? Maybe send updated board membership with something positive. Rachel to put something together. Advertise for nominations for LAC Award. To go into Mush On News.

* 1. Member Services

Currently sitting at 98 members.

Adrianne and Gavin to go to ALASBO in December.

* 1. Communications
		1. Mush On News

Trevor has sent templates. Will talk to Carlos about the first Mush On News of the year. Send info to Trevor or Carlos.

* + 1. Web Page

Gavin; Did some updates. Cleaned it up some. Conference registration to be done on our web page. Can put App on to web page and will give you Zoom link for Board meetings.

* + 1. Facebook

Trevor had fun stuff lined up, but got too busy. Not much activity. Mostly sharing SNA posts.

* 1. Conference Committee

Gavin; Most speakers already locked in. Have tentative schedule soon. 2 tours in the works. US Foods and Port of Anchorage. Lead to Succeed- 3 & 4 hour classes.

Gavin motioned to adopt new 2023 rates for conference registration. Jo seconded. Added half day rates for locals that could come after work. Added Zoom rates with and without additional certificates. After discussion Gavin motioned to remove Zoom rates. Can revisit later. Trevor seconded. All in favor,0 opposed.

Vote to approve rates as amended. No further discussion. All in favor, 0 opposed. Motion passes.

Trevor; talking with Vendors show set up company, Alaska Events Company. Rowan is currently not in business.

* 1. Contract ED Committee (Table until future date?)

Gavin motioned to table until after board retreat. Beth seconded. All in favor, 0 opposed.

1. UNFINISHED BUSINESS

None

1. NEW BUSINESS

Gavin motioned to rename the Scholarship Committee to Awards and Recognition Committee. Rachel Seconded. All in favor, 0 opposed.

1. ANNOUNCEMENTS/GOOD OF THE ORDER

Trevor asked Susan for a blurb about disaster feeding in Hooper Bay after the storms.

1. Next meeting – 10/18/2022
2. ADJOURNMENT

Trevor adjourned meeting at 3:06pm

Sandra Ponte

AKSNA Secretary