**16 April 2024 | AKSNA Regular Board Meeting** Minutes

Alaska School Nutrition Association  
1120 Huffman Rd. Ste. 24  
PMB 791  
Anchorage, AK 99515

16 April 2024  
2:00 p.m. – 3:00 p.m. AKDT

The meeting is hosted on Zoom and is open to all members in good standing. To request the Zoom link and password, contact Gavin Northey, AKSNA President, by emailing president@aksna.org.

**I. Call to Order** Gavin called to order at 2:05pm

**II. Roll Call**

**Voting Members**

|  |  |
| --- | --- |
| Present | Name and Title |
| x | Gavin Northey, MBA, SNS, President \* |
| A | Tanya Dube, SNS, President-elect |
| X | Trevor Bridgewater, SNS, Treasurer and Past-President (2022-2023) † |
| X | Sandie Ponte, Secretary, and Past-President (2021-2022) ‡ |
| x | Carlos Perez, Chairman, Communications Committee |
| x | Susan Pougher, Chairwoman, Public Policy and Legislation |
| x | Tiffany Kurani, NDRT, SNS, Chairwoman, Nutrition Standards & Education Committee ‡ |
| x | Sue Lampert, Past-President (2020-2021) |

Quorum is established when five or more voting members are present  
\* The President votes only in the event of a tie  
† The immediate Past-President votes in the event that they hold another position with voting rights  
Quorum is established when five or more voting members are present  
‡ Newly elected board members are granted voting rights immediately following election, however, one person may only be granted one vote

**Non-voting Members**

|  |  |
| --- | --- |
| Present | Name and Title |
| x | Tracy Hulett, Member At-large |
| x | Tonia Parfitt, Chairwoman, Awards and Recognitions Committee |
| x | Debbie Soto |

**III. Adoption of Agenda** Tiffany motioned to adopt agenda as written, Trevor Second**.**

**IV. Consent Agenda** Trevor motioned to accept Consent Agenda, Tiffany Second.

**A. Minutes of Previous Meeting(s)**

[Minutes 23 – 24 March 2024 Board RetreatDownload](https://aksna.org/wp-content/uploads/2024/04/AKSNA-minutes-2024-03-23-24.docx)

**B. Financial Reports**

**C. Membership Report**

* 100 Members
  + Director: 17
  + Manager: 67
  + Employee 10
  + State Agency: 5
  + Retired: 1
* 2 in grace

**V. President’s Report**

Gavin Northey, MBA, SNS

Reached out about forming a non profit 501c3 foundation. No committee meetings yet. School Lunch Hero Friday the 3rd. Encouraging recognition of staff.

**VI. Treasurer’s Report**

Trevor Bridgewater, SNS

April 26, Checking $93,762.23. Savings $24,966.92 Total $118,729.15 Sent out reimbursement checks for retreat.

**VII. Standing Committee Reports**

**A. Public Policy & Legislation**

Susan Pougher

House Bill 268 passed the house, threw in money to pay for reduced priced meals.

**B. Member Services**

Remembers sent to multiple directors for member award nominations

**C. Communications**

Carlos Perez

Test website from Gavin to play with.

**1. Mush On News**

Carolos Perez

**2. Web Site**

Gavin Northey, MBA, SNS

It still there

**3. Social Media**

Trevor Bridgewater

Nothing much. Lots of traffic about ANC

**D. Conference Committee**

Tiffany Kurani, NDRT, SNS

Date falls on MLK Day. It’s our Pre-Conference Day. Do we want to change dates? Tuesday through Friday? Can’t change times to later in the day, because we would have to pay more. Gavin to send out survey to Vendors on availability. Are we violating our Affiliate agreement if we butt it up to SNIC?

Need to figure venue. Tiffany sent out rates from several venues. Going to call more places to see what rates we can get from them. Going to get ahold of Carla at Anchorage Conventions. Will check with Egan and Dena’ina as well as Captain Cook and Sheraton with new dates.

Tiffany made a motion to select the best value for the Conference venue, not to exceed $20,000 for food and rooms for 2025 conference. Carlos second. All in favor, motion passes.

Upped the room block to 80 rooms so vendors can take advantage of price. Monday through Friday for room block.

**E. Food and Vendor Expo Committee**

Tanya Dube, SNS

**E. Nutrition Standards & Education Committee**

Tiffany Kurani, NDRT, SNS

Nothing to report

**VIII. Ad-hoc Committee Reports**

**A. Awards & Recognition Committee**

Tonia Parfitt

Need to post on website the permeators for submitting virtual applications.

**B. Foundation Committee**

Gavin Northey, MBA, SNS

(No update)

**IX. Member Comments and Testimony**

Member comments and testimony

**X. Unfinished Business**

No unfinished business

**XI. New Business**

**A. Dropbox Replacement**

Gavin Northey, MBA, SNS

Several board members report the Dropbox account does not work. Upon further investigation, AKSNA will need to purchase every board member a Dropbox license to maintain the account as-is.

If we replace the current email system (Zoho) and Dropbox for a single solution for file storage and email, this would reduce the total cost. The two best solutions are Google and Microsoft 365.

Tiffany motioned to authorize spending to replace dropbox, not to exceed $1,000.00. Susan second. All in Favor. Motion carries.

[AKSNA-Dropbox-OptionsDownload](https://aksna.org/wp-content/uploads/2024/04/AKSNA-Dropbox-Options.xlsx)

**XII. Announcements / Good of the Order**

**XIII. Adjournment 3:02 pm**

The next meeting will be 21 May 2024